



CONTRA COSTA CENTRE ASSOCIATION

Bike/Walk-to-Work Incentive Program Application

PLEASE PRINT

LAST NAME		FIRST NAME	
EMPLOYER		EMAIL (REQUIRED)	
WORK ADDRESS		(925) WORK PHONE	
HOME ADDRESS		HOME PHONE	

CONTRA COSTA CENTRE ASSOCIATION 1350 TREAT BOULEVARD SUITE 180 WALNUT CREEK, CA 94597 PHONE (925) 935-6337

The Employee Agrees and Understands That:

1. The Contra Costa Centre Association Bike/Walk-to-Work Incentive Program is only offered to employees who are employed at a CCCA participating building site. Participating buildings are as follows: 2999 Oak Road, 3000 Oak Road, 3003 Oak Road, 1450 Treat Blvd., John Muir Health, Pacific Plaza, CSAA Insurance Group, Station Plaza, Treat Towers, Urban West, The Bay Club Walnut Creek, and Embassy Suites.
2. Employees must complete a log recording the days he/she rode their bike or walked to work at the Contra Costa Centre. The employee must ride a minimum of twelve times a month. Once completed, return the log to Contra Costa Centre on any Tuesday from 11:30am and 1:00pm for the incentive.
3. Employees must not be receiving any other commute alternative subsidy from any other CCCA programs.
4. At the time of registering for the Bike/Walk-to-Work Incentive Program, employee must present a valid form of identification showing home address and proof of their current employer (**Business cards are not accepted**).
5. Subsidy payment and applications will be accepted on any Tuesday at 1350 Treat Blvd., Walnut Creek, between 11:30am and 1:00pm. This program is available on a first-come, first served basis. All participants are required to wear a face mask, social distance of six feet and use of hand sanitizer while receiving the subsidy. For more information on the program visit www.contracostacentre.com.
6. This program is available on a first-come, first-served basis.
7. Employee agrees to inform the CCCA within five (5) working days if there is any change in employment, or be subject to repayment of subsidy(ies) to CCCA, including penalties and interest thereon.
8. The CCCA Bike/Walk-to-Work Program is strictly voluntary. By signing this form, employee hereby releases and holds CCCA harmless from any and all liabilities, claim demands, damages and/or costs incident to or arising out of commuting by bike. (Initialed by employee.)

I have read and agree to the foregoing: