



# CONTRA COSTA CENTRE ASSOCIATION

## BART Subsidy Program Application

PLEASE PRINT ORIGINATING BART STATION: \_\_\_\_\_

LAST NAME  FIRST NAME

EMPLOYER  EMAIL (REQUIRED)

(925)

WORK ADDRESS  WORK PHONE

HOME ADDRESS  HOME PHONE

**CONTRA COSTA CENTRE ASSOCIATION 1350 TREAT BOULEVARD SUITE 180 WALNUT CREEK CA 94597**

### The Employee Agrees and Understands That:

1. The Contra Costa Centre Association BART Subsidy Program is only offered to employees who are employed at a CCCA participating building site. Participating buildings are as follows: 2999 Oak Road, 3000 Oak Road, 1450 Treat Blvd., John Muir Health, Pacific Plaza, 3003 Oak Road, CSAA Insurance Group, Station Plaza, Treat Towers, Urban West, Renaissance ClubSport, and Embassy Suites.
2. Employees must pledge to take BART to work at the Contra Costa Centre a minimum of three times a week.
3. Employees must not be receiving any other commute alternative subsidy from any other CCCA programs.
4. At the time of registering for the BART Subsidy Program, employee must present a valid form of identification showing home address and proof of their current employer (**Business cards are not accepted**).
5. Continued program eligibility requires monthly load of Clipper card. Employees who fail to load their Clipper card for one month will be dropped from the program and the next available person on the waiting list will be called. Participants may be required to provide a Clipper Transaction Report to receive BART subsidy.
6. Employees must sign this BART Subsidy Program application to verify the BART Clipper fare will only be used for the employee's sole purpose of commuting from their residency to their worksite at one of the participating buildings at the Contra Costa Centre. Residents of Lafayette, Orinda, Pleasant Hill, Pacheco, Martinez, San Ramon, Danville, Alamo and Walnut Creek are not eligible.
7. Applications will be accepted, in person only, on Tuesday, September 12th at Pacific Plaza's building, 1340 Treat Blvd. between 11:30am and 1:00pm. After September 12th, subsidy payment and applications will be accepted on any Tuesday in the lobby at 1350 Treat Blvd., Walnut Creek, between 11:30am and 1:00pm. For more information on the program visit [www.contracostacentre.com](http://www.contracostacentre.com).
8. No cash will be given in exchange for Commuter Checks.
9. This program is available on a first-come, first-served basis.
10. Employee agrees to inform the CCCA within five (5) working days if there is any change in employment, or be subject to repayment of subsidy(ies) to CCCA, including penalties and interest thereon.
11. The CCCA BART Subsidy Program is strictly voluntary. By signing this form, employee hereby releases and holds CCCA harmless from any and all liabilities, claim demands, damages and/or costs incident to or arising out of commuting by public transit. (  Initialed by employee.)

I have read and agree to the foregoing:

SIGNATURE OF EMPLOYEE  DATE