



CONTRA COSTA CENTRE ASSOCIATION

Bike/Walk-to-Work Incentive Program Application

PLEASE PRINT

LAST NAME		FIRST NAME	
EMPLOYER		EMAIL (REQUIRED)	
WORK ADDRESS		(925)	WORK PHONE
HOME ADDRESS		HOME PHONE	

Contra Costa Centre Association 1350 Treat Boulevard Suite 180 Walnut Creek CA 94597

The Employee Agrees and Understands That:

1. The Contra Costa Centre Association Bike/Walk-to-Work Incentive Program is only offered to employees who are employed at a CCCA participating building suite. Participating buildings are as follows: 2999 Oak Road, 3000 Oak Road, 3003 Oak Road, 1450 Treat Blvd., John Muir Health, Pacific Plaza, CSAA Insurance Group, Station Plaza, Treat Towers, Urban West, Bay Club Walnut Creek, and Embassy Suites.
2. Employees must complete a log recording the days that they rode their bike or walked to work at the Contra Costa Centre (a minimum of 12 days per month is required). Once completed, the log can be returned to the Contra Costa Centre.
3. Employees must not be receiving any other commute alternative subsidy from any other CCCA programs.
4. At the time of registering for the Bike/Walk-to-Work Incentive Program, the employee must present a valid form of identification showing home address and proof of their current employer (**business cards are not accepted**).
5. Contract CCCA by email or phone to drop off the bike/walk-to-work logs. For more information on the program visit www.contracostacentre.com.
6. This program is available on a first-come first-served basis.
7. The employee agrees to inform the CCCA within five (5) working days if there is any change in employment or be subject to repayment of incentive(s) to CCCA, including penalties and interest thereon.
8. The CCCA BART Subsidy program is strictly voluntary. By signing this form, the employee hereby releases and holds CCCA harmless from any and all liabilities, claim demands, damages, and/or costs incident to or arising out of commuting by public transit (initialed by employee).

I have read and agree to the foregoing:

SIGNATURE OF EMPLOYEE	DATE
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Contact: ccca@contracostacentre.com contracostacentre.com 925-935-6337 (o) 925-935-1407 (f)